

BANKURA UNNAYANI INSTITUTE OF ENGINEERING
BANKURA- 722 146
Minutes of meeting of the Board of Governors

Meeting No. 65

Venue : Board Room

Date : 16th May, 2017

Member Present :

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| 1. Mr. Sasanka Dutta | : Chairman |
| 2. Dr. Krishnendu Adhvaryu, Principal | : Member Secretary |
| 3. Prof. P.B. Dutta Gupta | : Member |
| 4. Prof. Siddhartha Bandyopadhyay | : Member, Govt. Nominee |
| 5. Mr. Dhananjay Saha | : Representative of DTE |
| 6. Prof Haripada Satpathi | : Member |
| 7. Prof. Alope Roy | : Member |
| 8. Mr. Ramananda Mukherjee | : Member |
| 9. Prof. Subhajit Roy, TEQIP Co-ordinator | : Invitee Member |
| 10. Mr. Manas Bhattacharya, Sr. Accountant | : Invitee Member |
| 11. Prof. Subhabrata Rakshit, Nodal Officer (Procurement) | : Invitee Member |

Mr. Sasanka Dutta, Chairman, Board of Governors presided over the meeting.

Agenda No.1 : Confirmation of the last GB Meeting dt. 5th October, 2016

Proceeding of the Board of Governors meeting no. 64 held on 5th October, 2016 is read over by Prof. Krishnendu Adhvaryu, Principal & Member Secretary, discussed and confirmed.

Agenda No. 2 : Preparation for Admission-2017

It was reported by Mr. Ramananda Mukherjee, Registrar and Admission Officer, that several steps had been undertaken to improve the admission of the students in B. Tech (1st Year), Lateral Entry and M. Tech for the session 2017-18. As a part of activity, the Institute had organized several workshops, Seminar, Industry visit, short term course, training for all students, remedial classes, E-learning, NPTEL courses in collaboration with IIT, Kharagpur under TEQIP-II. Several Institutional developments like Smart Classroom- 24 Nos., procurement of e-Books, 24 X 7 Campus Networking, up gradation of hostel facilities like Library wing at hostel, Computer room etc. Media coverage on various activities, such as Motorized Dhenki, LED project etc may also create a positive impact to highlight name of the college. A large number of flexes, panel hoardings had been made for Bankura District and other district also. Display in INCODA at several location of South Bengal. Attractive leaflets had been distributed among the students during the HS examination and WBJEE examination in several centres.

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Unlike previous years, the Institute organized Scholarship test (MOCK Test) in 18 centres covering 6 districts for students appearing JEE where more than 500 students were attended the test. A large number of students participated and it is almost double than previous year. Regular SMS, telephonic contacts and admission invitation letter with the prospective students.

Placement is also a vital factor for improvement of admission. Apart from above, Newspaper advertisement, media coverage had been undertaken. New Year Calendar, Diary had been distributed to several schools and Polytechnic Colleges. Various Pre-counselling Centres will be covered with attractive, informative stalls.

Last year, 282 in B. Tech and 36 in M. Tech admission was done.

Resolution : It is unanimously resolved that the committee is very much satisfied with the tremendous efforts of the Admission Committee.

The management appraises all possible activities and approves the financial expenditure required for all the necessary activities for admission.


Agenda No. 3 : Present status of Placement 2017 batch

Due to recession in the IT sectors, even in the core sector, the job market is a great threat and is a matter of challenge for the placement activities of the Engineering students. Under such challenging circumstances, the Placement Team along with the support of faculty members of all departments, had taken all possible measures to place our students as much as possible in small and medium companies avoiding fraud offer letter/joining. As on date, 223 students of which 160 registered, total 89 students had been placed. Some of the Companies to name which Mantra Labs, Sunbeam, Spatial Geotech, LG Electronics, Amazon, ALCLAD Tech., Testra Soft Pvt. Ltd., ESSLINE Engineering and Consultants Pvt. Ltd. etc. to name a few relentless efforts to be given to place some students till they pass-out.

Agenda No. 4 : Issuance of Extension of Approval- 2017-18

It is reported by Prof. Alope Roy, Dean (Academics) that in response to our AICTE Application EOA for 2017-18, AICTE had approved our EOA along with 50% reduction in IT and EIE i.e., 60 to 30 but not yet approved reduction of intake of ECE from 120 to 60. A meeting held by our Chairman, Mr. Sasanka Dutta with AICTE Chairman, Dr. Anil Sahasrabuddhi and Director, Mr. M. Singh at Kalyani, Nadia in a programme organized by JIS group where Mr. Dutta appraises them about our problem. Positive response was received from their end.

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Agenda No. 5 : Implementation of Increment & present financial status

Due to poor admission and poor collection of fees, annual increment of all faculty members, technical staffs and non-teaching staff was kept in abeyance for last three years.

Several steps have been undertaken by the Institute with the help of all section of employees, the situation has been improved both in admission and fees collection from students.

Considering to market hike, we have released one increment to all w.e.f. 1st January, 2017. We had taken several steps to improve fees collection from students like regular notice, SMS to the students and the guardian, one by one approach by Class Teachers etc.

Resolution : It is resolved that, in addition to all measures for better admission, continuous process should be undertaken to minimize fee dues so that the Institute can be run smoothly.

Agenda No. 6 : Closure of TEQIP –II and its present status

A) Prof. Subhajit Roy, TEQIP Coordinator reported that TEQIP-II Project has officially ended on 31st March, 2017. Only payments can be made from PLA (Project Life Allocation) upto 31st July, 2017 for the goods delivered, works completed and services rendered till 31st March, 2017. Maintenance of institutional TEQIP Cell, staff salary, travel cost for attending meetings at NPIU / SPFU is permissible upto 31st July, 2017. No procurement should be made after 31st March, 2017 as intimated by NPIU and SPFU.

Significant Achievements:

- Publication by teachers and students in journal and conference was doubled since 2011.
- Applied one patent application in support of its possible approval (Project name: Indigenous Motorized dhenki for the production of brown rice.
- 5 nos. of MOU signed with industry and academia.
- 14 faculties enrolled in qualification up gradation particularly Ph.D.
- Groomed about 2000 students under finishing school program.
- Nearly 1200 students benefitted through remedial classes.
- Almost all students participated in industry visits and internship program.
- 10% improvement on campus recruitment.
- 18 numbers of international and national level workshop and conference organized.
- Almost 250 nos. of external workshop and training attended by our faculty and staff.
- 24 nos. of classroom are converted to state-of-the-art smart class room.
- Whole campus of college and hostel connected through managed campus wide network.

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- A 40 KW solar power plant with grid tied technology under construction at college campus.
- 5500 no.s of books and 12 no. of journal package subscriptions were made.
- **ERP Software, PSIM Software, LAB VIEW, MULTISIM, TANNER, PROE, STADD PRO, MATLAB** have been purchased.
- A world standard Language lab has been made.
- Modernization of **conference room** and extension of **workshop building** have also been done.

It is reported that 99% fund has been utilized out of Rs. 15 crore upto April, 2017. Internal audit for Oct,16 to Mar,17 have been completed on the month of April. No objection found. Statutory audit is scheduled to be held on 22nd May, 17.

- B) Prof. Subhabrata Rakshit, Procurement Nodal Officer reports that the actual expenditure in procurement head is Rs. 798.099 Lacs and committed expenditure Rs. 43.577 Lacs upto 30.04.2017.

Resolution:

- i. The following Packages are initiated after taking approval of Chairman, BOG and ratified in this BOG meeting.
 1. DESKTOP PC NEW : Rs. 20,00,000.00
 2. SERVER LICENCE : Rs. 1,35,000.00
 3. PRINTER AND IP CAMPHONE : Rs. 2,58,750.00
 4. EIE-CONTROL : Rs. 1,75,000.00
- ii. For the package name EIE-CONTROL, Purchase Order (No. TEQIP-II/ 2016/ WB1G03/Shopping / 121 dtd. 20.06.2016) issued to Podder System and Services. They were unable to supply the item Inverted Pendulum kit as per Purchase Order. After long discussion made between vendor and technical committee of AEIE department, they have agreed to purchase eight alternate items (namely i) calibration of 1 ph. AC Energy meter, ii) Kelvin Double Bridge full set, iii) Wien Bridge full set, iv) De-Sauty Bridge full set, v) Schering Bridge full set, vi) Anderson Bridge only, vii) VCO and PLL Study set up and viii) AC 1.5/3A & 150/300 V-AC & same DC Meter) which are also essential for the laboratory experiments for students. The price of those eight items and the Inverted Pendulum kit is same as per report of the technical committee of the AEIE department. And it is approved by the TEQIP Head and ratified in this meeting.
- iii. A excess approval of Rs.26,561/- is hereby ratified against previous approval of purchase & installation of ductable AC at Seminar Hall of Rs 12,00,000/-.

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- iv. 22 Nos. of Air Conditioners and 4 nos. water coolers have been procured in 2013 were installed in various laboratories, computer centres, conference hall etc. Both items require maintenance like compressor repair, gas charge, servicing etc. Total estimated cost will be Rs. 60,000.00 which is approved by Chairman, BOG on dated. 26.02.2017 is ratified in this meeting.
- v. As per NPIU and SPFU, BOG approves all kind of expenses related to Maintenance of institutional TEQIP Cell, office expenses, staff salary, travel cost for attending meetings at NPIU / SPFU.

In fine, TEQIP Coordinator, on behalf of TEQIP team of BUIE expressed deep sense of gratitude to all of BOG members and convey very hearty thanks for their painstaking support, continuous encouragement and huge willingness to take the challenge without which it was not possible to fulfil the dream (TEQIP II) in our Institute.

Agenda No. 7 : Utilization of MPLAD Fund

It is reported by our Chairman, BOG that we have received a sanctioned of Rs.40.00 Lakh from MPLAD Fund of Sri Sitaram Yeachuri, Hon'ble MP under the scheme-

1. For construction of road inside the hostel campus to Damodarpur more,
2. Fencing of Hostel campus.
3. Construction of Green House, at hostel Campus.

For proper implementation of Green house Project, we had contacted with BCKV, Kalyani, Nadia and with their reference, Sri Arup Ratan Ghosh had visited our College and shared his expertise. Due to scarcity of water at hostel campus, an application submitted to Hon'ble M.P. & DM, Bankura for approval of shifting of Green House project to the College campus. We would receive permission from them shortly.

Resolution : The BOG appraises such activity, and resolved that College should take step to search all possible sources to collect fund for different developmental activities of the Institute.

Agenda No. 8 1st Patent Application for "Motorized Dhenki"

Chairman, BOG reported that the Motorised Dhenki newly designed, eliminating the problem of chain , belt , which was designed by IIT, Kharagpur, incorporating improved version by providing 1 HP Gear Motor coupled with a proper shaft dry and suitably designed cam follower arrangement. This model designed by our faculty members, technical staff and students of Mechanical Engineering Department, applied for Patent , Application registered No. 201731009857.

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Resolution : The BOG appraises such activities of innovations and resolved to undertake many such activities of innovation and for this purpose, Innovation and Incubation Cell should be framed to monitor and motivate such activities.

Agenda No. 9 : Miscellaneous

i) Principal reported that, Prof. JPS Thakur and Prof. Tapas Sangiri attended "Synergy" a conclave on Industry , Trade & Commerce, organized by District Administration Bankura. It was held at Rabindra Bhawan, Bankura on 05.05.17 to promote micro, small and medium entrepreneurs in West Bengal and also to encourage Entrepreneurship to unemployed youth of the youth.

As per the advice of our Chairman, BOG, initiated discussion to set up Skill Development Training School at our College campus for unemployed under the ambit of Central India Projects, Govt. of India as PMKVY or NSDC Project.

Discussion had also been made with several firms to utilize our vast hostel campus land for establishment of viable projects / solar projects , which would help to earn revenue.

ii) Principal reported that various laboratories of some departments is under the process to set up as per NABL accreditation. All concerned departments were asked to prepare list of tests which could be performed in our college. Department of ECE has submitted the list of tests which could be performed as follows ;


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| a) Electronics Fan Regulator | b) Regulated Power Supply (AC/DC) |
| c) Fuses | d) Integrated Circuits etc |

Resolutions : The BOG appraises all the above activities and thereby resolves to extent all types of help and expert for further processing for the long run benefit of the Institute.

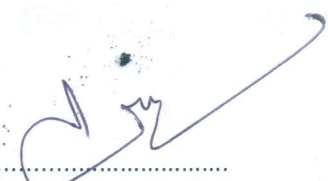
iii) As the activity of TEQIO-II will end on 31st July, three persons namely Sri Partha Chatterjee, Sri Sumit Sen & Ms Manasi Das, who were engaged on contractual basis, will be terminated on the same date. As reported by the TEQIP Co-ordinator, their performance during the said period was satisfactory.

Resolutions : Members of BOG. BUIE are in the opinion of their absorption on purely temporary basis, if possible, w.e.f 1st August, 2017, as Office Assistant for a period of one year, or their engagement elsewhere, whichever is earlier.

The meeting ends with vote of thanks to the chair.


Principal & Member Secretary
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